

<b>CHRIST'S CHURCH</b> OF THE VALLEY	Management System – Job Description	
	OP6001-F010 Director of Arts	Revision: B
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## General Description

The Director of Arts is responsible for creative use of the arts in support of weekly worship services and all other church ministry activities. This includes planning, design, and production of weekly adult worship services; overall support of all other ministry areas in the use of the arts; and continuous improvement of arts capabilities in the church.

## Essential Job Functions

1. Lead a team of paid staff and volunteers in the development of infrastructure to support use of the arts in all areas of the church.
2. Function as a specialist in the areas of music and creative arts, supporting all areas of ministry within the church.
3. Plan, design, and produce weekly adult worship services.
4. Function as primary worship leader for weekly adult worship services.
5. Recruit, train, equip, and direct musicians, vocalists, technical/creative artists in the production of weekly worship services and periodic special events.
6. Provide arts support as needed in the production of all special events and other church activities.
7. Function as a member of the pastoral staff performing baptism services, weddings, funerals, etc. as part of a rotation schedule.
8. Develop an annual departmental budget and manage spending to budget.
9. Perform other duties as assigned.

## Education and Experience

This position requires a minimum of 5 to 7 years experience as a staff member in a ministry leadership capacity. Possession of a Bachelor's Degree in Church Music, Biblical Studies or related field is required. (Extensive ministry experience, in some cases, can be substituted.) The successful individual will be a strong leader with a solid work ethic, possess the passion and gifts required to develop and improve creative use of the arts, and have the ability to administrate as a department head.

## Position Structure and Level

Grade: TBD

Reporting: This position reports to the Executive Pastor.

Organization: This position is part of CCV's senior leadership team, the Senior Staff.